
Minutes of the Eleventh Regular Meeting of the Council of the Village of Loreburn.

Held Wednesday, November 16, 2016 in the Municipal Office at Loreburn, Saskatchewan

Present: Mayor Steve South
Deputy Mayor Vanessa Tastad
Councillor Randy Urlacher
Councillor Victor Dutkiewicz
Councillor Grant Abbott
Administrator Brandy Losie

Call to Order:

A quorum being present, Administrator Losie called the meeting to order at 7:35 pm.

Oaths of Office:

The proposed Code of Ethics was read by Administrator Losie and Oaths of Office administered to all members of Council. Disclosure statements were given out to be completed and handed back in the Administrator as soon as possible.

Minutes:

191/16 Dutkiewicz: That the minutes of the regular meeting of Council held on October 4, 2016 be approved. Carried

Correspondence:

192/16 Tastad: That the following correspondence, having been read, be filed:

- Urban Update Oct 17, Oct 31, Nov 14
- Governmental Solutions
- CUPW – Canada Post Review
- Saskatchewan NOW
- Supply Post
- Environmental Science & Engineering
- Engage
- Agriview
- Enbridge Safety Report
- Turf & Recreation
- SUMAssure News
- Infrastructure
- Frontline Safety & Security
- 4Imprint
- ULINE

Carried

Financial Reports:

193/16 Tastad: That the statement of financial activities for the period ending October 31, 2016 be accepted as presented. Carried

194/16 Abbott: That the following list of accounts be approved for payment: Carried

Village of Loreburn
Payment Register
 As of 11/16/2016

Bank Code: GEN - General Bank

Payment #	Vendor	Date	Amount
Computer Cheques			
3747	Loraas Disposal	10/07/2016	2,731.61
3748	LePage Contracting	10/07/2016	498.75
3749	MuniSoft	10/07/2016	381.27
3750	John's Auto	10/07/2016	177.25
3751	Municipal Leadership Dev. Prog	10/07/2016	283.50
3752	Meridan Inspections Ltd.	10/07/2016	105.84
3753	Loreburn Library	10/07/2016	30.00
3754	Ouellette, Viviane	10/07/2016	63.00
3755	Brown, Craig	10/14/2016	635.24
3756	Ouellette, Viviane	10/14/2016	56.00
3757	Glubis, Barb	10/21/2016	1,000.00
3758	Urlacher, Randy	10/21/2016	250.00
3759	Losie, Brandy	10/21/2016	1,397.55
3760	Glubis, Barb	10/21/2016	2,955.41
3761	Brown, Craig	10/28/2016	591.59
3762	MEPP	11/04/2016	579.52
3763	Government Relations	11/04/2016	264.00
3764	Loreburn Rec. Board	11/04/2016	3,600.00
3765	Sun West School Division	11/04/2016	3,045.95
3766	Grant Abbott	11/04/2016	373.07
3767	Loreburn/Elbow Legio	11/04/2016	20.00
3768	Prairie Centre Credit Union	11/02/2016	900.03
3769	Brown, Craig	11/09/2016	542.41
3770	Urlacher, Verna	11/09/2016	1,156.19
3771	MEPP	11/16/2016	6,481.52
3772	Steven South	11/16/2016	2,450.00
3773	Loraas Disposal	11/16/2016	2,694.35
3774	Urlacher, Randy	11/16/2016	750.00
3775	Brown, Craig	11/16/2016	10.00
3776	MuniSoft	11/16/2016	44.91
3777	Minister of Finance	11/16/2016	100.00
3778	John's Auto	11/16/2016	837.87
3779	Grant Abbott	11/16/2016	700.00
3780	Vanessa Tastad	11/16/2016	650.00
3781	Victor Dutkiewicz	11/16/2016	750.00
3782	SK Queen's Printer Revolving F	11/16/2016	189.00
3783	The Davidson Leader	11/16/2016	145.62
3784	Stevenson Industrial Refrigera	11/16/2016	500.33
3785	AED Advantage Sales Ltd.	11/16/2016	154.49
3786	Ouellette, Viviane	11/16/2016	126.00
3787	Glubis, Barb	11/16/2016	18.69
Total:			38,240.96
Total for GEN:			38,240.96

Village of Loreburn
Regular Meeting Minutes
November 16, 2016

Reports:

Plastic Bat & Ball and Jam Night Fire Department Fundraisers – raised \$3000 & \$800 respectively. Very well attended. Make regular events.

Palliser Library Community Needs Assessment – there will be a survey coming out where the Library wants to know how they can help in the community and therefore make the library more viable.

Old Business:

Transfer Station

195/16 Abbott: That the trees be cleaned up at the cemetery and burned at the Transfer Station starting Saturday, November 19th at 1 pm. That the red truck be licensed for the month of November, 2016. Carried

Highway Attractions Sign

196/16 Abbott: That the signs be ordered saying “Tourist Attractions & Loreburn Campground”. Carried

Asset Management Workshop

197/16 Abbott: That Grant may attend the Asset Management Workshop with Urban Systems in Outlook on December 7th with the Administrator. Carried

Tenders for Lots 30 Block 2 and Lots 15/17 Block 5

198/16 Urlacher: That only one tender was received for Lots 15/17 Block 5. Council will table until the December meeting. Carried

New Business:

Municipal Employee Pension Plan

199/16 Abbott: That the invoice received from MEPP for amounts owing in relation to the employment of Craig Brown be paid in full. Carried

Village Insurance Renewal

200/16 Urlacher: That the village insurance values were reviewed and updated for 2017. Carried

Council Appointments

201/16 Tastad: That the following appointments were made by Council for 2017:

Deputy Mayor	Vanessa Tastad
Loreburn Rec Board Rep	Vanessa Tastad
Board of Revision	RM of Loreburn’s Board of Revision
Secretary to the Board of Revision	RM of Loreburn’s Secretary
Loreburn Library Board Rep	Vanessa Tastad
Palliser Library Village Rep	Grant Abbott
Development Appeals Board	WaterWolf
Fire Chief	Steven South
Water Testing	Randy Urlacher

Village of Loreburn
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Auditor	Twigg & Co.
Local Assessor	Brandy Losie
WaterWolf Voting Delegate	Brandy Losie & Vanessa Tastad
Parks & Recreation	Grant Abbott & Vanessa Tastad
Water & Sewer	Randy Urlacher & Victor Dutkiewicz
Streets	Steven South
RCMP Representative	Victor Dutkiewicz
Lake Diefenbaker Tourism Board	*will appoint Brandy & Grant
Line 19 Water Pipeline Board	*will appoint in March 2017

Carried

SUMA 2017

202/16 Abbott: That Brandy register Grant, Steven and Brandy for SUMA. Carried

RV Winter Parking

203/16 Urlacher: That the Village will charge \$100 for the winter for RV or boat parking at the campground until April 15th each year. They must park on the gravel pad and no power/water/sewer service is available. Carried

2 Extra Loads Gravel

204/16 Tastad: That 2 extra loads of gravel be purchased from R. Bramble for the corner at the Library and the corner of Hall St & Railway Ave. Carried

Salon Lights

205/16 Abbott: That 2 – 4ft fluorescent lights be installed in the salon above the chair. Brandy will contact Grant Edge. Carried

Coffeemaker for Town & Country

206/16 Urlacher: That Brandy look into the cost of purchasing a BUNN coffeemaker for the Town & Country Centre or the possibility of a maker from Van Houtte with purchase of coffee. Carried

Tilton Tax Letter

207/16 Tastad: That the letter regarding Tilton's payment plan for taxes be accepted. Carried

Assessment of Seecan Containers

208/16 Dutkiewicz: That the Village of Loreburn will add the assessment of seecan containers To their list of assessable properties starting in 2017. Carried

Developments without Permits

209/16 Urlacher: That Brandy speak with the building inspector regarding properties that have begun development without permits and that those residents be contacted. (Wankel, Bandura, Dodds) Carried

Village of Loreburn
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November 16, 2016
Lot 7 Block 8 Ownership

210/16 Abbott: That since the ownership of Lot 7 Block 8 is still under investigation, Council wants Brandy to contact the SUMA lawyer regarding the lein that was put on the property by Mr. G Yewell to see if it is legal or not. Carried

Holiday Office Closures

211/16 Tastad: That the Village Office will be closed for Christmas and New Years on: Friday, December 23rd & Monday, December 26th and Monday, January 2nd. Carried

Pancake Breakfasts

212/16 South: That the Pancake Breakfasts held at the Town & Country Centre resume on Saturday, January 14th and every 2nd Saturday thereafter with proceeds changing from Fire Department to Town & Country Centre. Carried

Blair's Supper

213/16 Urlacher: That 8 members of the Loreburn Fire Department will work at the Blair's Customer Appreciation Supper on Dec. 8th for a donation of \$350. Carried

Bylaw:

Cemetery Bylaw

214/16 Abbott: That Bylaw #4-2016, known as the Cemetery Bylaw, be read a first time. Carried

Ledger Entries:

Tax Ledger Entries

215/16 Tastad: That the Administrator is authorized to clear up balances created in error by the Munisoft system between lots on account of Ross Reed. Carried

216/16 Tastad: That the Administrator move the balances owing from Lot 30 Block 2 to Tax Title Property. Carried

217/16 Tastad: That the Administrator is authorized to add tax enforcements costs for advertising the list of lands in arrears to the following properties:

- Lots 7, 8, 14 Block 14 Plan 59MJ13146
- Lots 9, 10, 11 Block 14 Plan 59MJ13146
- Lot 16 Block 5 Plan AX4712
- Lot 5 Block 9 Plan CX924
- Lot 1 Block 10 Plan EX-637
- Lots 5-6 Block 3 Plan X3804
- Lots 7-8 Block 3 Plan X3804

Carried

Utility Ledger Entry

218/16 Tastad: That the Administrator is authorized to clear the balance in the utility account for Lot 30 Block 2. Carried

Village of Loreburn
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Announcements:

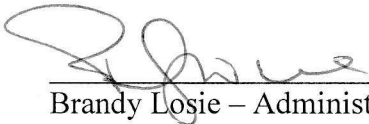
December Regular Meeting

219/16 Dutkiewicz: That the next regular meeting of council be changed to be held on Monday, December 5th at 7:30 pm in the Village of Loreburn Council Chambers & that proper notice be posted of this change. Carried

Adjournment:

220/16 Urlacher: That this meeting adjourn. (10:20 pm) Carried

Certified true and correct this 5th day of December, 2016.

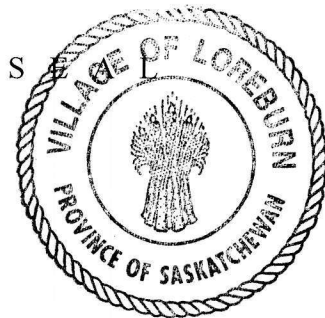


Brandy Losie – Administrator

Submitted to Council for approval this 5th day of December, 2016.



Steve South - Mayor





FORM A
[Section 3]

Oath or Affirmation - Member of Council

I, Grant Abbott, having been elected to the office of Councillor in the
Village of Loreburn,

DO SOLEMNLY PROMISE AND DECLARE THAT:

- 1 I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
- 2 I am qualified to hold the office to which I have been elected;
- 3 I have not received and will not receive any payment or reward, or promise of payment or reward, for the exercise of any corrupt practice or other undue execution or influence of this office;
- 4 I have read, understand and agree to abide by the code of ethics, rules of conduct and procedures applicable to my position as a member of council required of me by *The Municipalities Act* and any other Act and by the council;
- 5 I will:
 - (a) perform the duties of office imposed by *The Municipalities Act* and any other Act or law and by the council;
 - (b) disclose any conflict of interest within the meaning of Part VII of *The Municipalities Act*; and
 - (c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by *The Municipalities Act* and any other Act and by the council.

DECLARED before me at

Loreburn, Saskatchewan

this 16 day of November, 20 16.



A Commissioner for Oaths for Saskatchewan,
a Notary Public, municipal administrator, etc.
(as the case may be)

My commission expires _____



Signature of Declarant

FORM A
[Section 3]

Oath or Affirmation - Member of Council

I, Randy Urlacher, having been elected to the office of Councillor in the
Village of Horeburn,

DO SOLEMNLY PROMISE AND DECLARE THAT:

- 1 I will truly, faithfully and impartially, to the best of my knowledge and ability, perform the duties of this office;
- 2 I am qualified to hold the office to which I have been elected;
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 - (a) perform the duties of office imposed by *The Municipalities Act* and any other Act or law and by the council;
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DECLARED before me at

Horeburn, Saskatchewan

this 16 day of November, 2016.



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My commission expires _____



Signature of Declarant

FORM A
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Oath or Affirmation - Member of Council

I, Victor Dutkiewicz, having been elected to the office of Councillor in the
Village of Loreburn,

DO SOLEMNLY PROMISE AND DECLARE THAT:

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DECLARED before me at

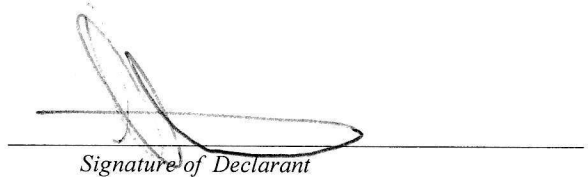
Loreburn, Saskatchewan

this 16 day of November, 2016.



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My commission expires _____



Signature of Declarant

FORM A
[Section 3]

Oath or Affirmation - Member of Council

I, Steven South, having been elected to the office of Mayor in the
Village of Loreburn,

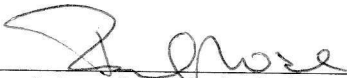
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DECLARED before me at

Loreburn, Saskatchewan

this 16 day of November, 20 16.



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a Notary Public, municipal administrator, etc.
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My commission expires _____


Signature of Declarant

FORM A
[Section 3]

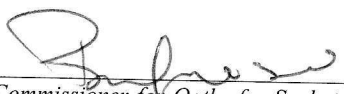
Oath or Affirmation - Member of Council

I, Vanessa Tastad, having been elected to the office of Councillor in the
Village of Loreburn,

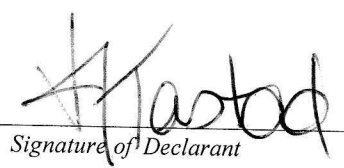
DO SOLEMNLY PROMISE AND DECLARE THAT:

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 - (c) comply with the code of ethics, rules of conduct and procedures applicable to the office I now hold that are imposed by *The Municipalities Act* and any other Act and by the council.

DECLARED before me at
Loreburn, Saskatchewan
this 16 day of November, 2016.



A Commissioner for Oaths for Saskatchewan,
a Notary Public, municipal administrator, etc.
(as the case may be)
My commission expires _____



Signature of Declarant