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Minutes of the Twelfth Regular Meeting of the Council of the Village of Loreburn.

Held on Wednesday, December 11, 2019 at the Village Office, Loreburn, Saskatchewan

Present: Mayor Steve South  
Councillor Victor Dutkiewicz  
Councillor Grant Abbott  
Councillor Randy Urlacher  
Councillor Lawrence Casey  
Administrator Brandy Losie

**Call to Order:**

A quorum being present, Mayor South called the meeting to order at 7:09 pm.

**Declaration of Conflict of Interest:**

Mayor South has declared a conflict with the paying of invoices, namely paying wages for Brandy Losie for December 2019 and the discussion regarding Administrator Wage Review.

Councillor Urlacher has declared a conflict with the paying of invoices, namely paying him for water supervision for December 2019.

**Minutes:**

282/19 Abbott: That the minutes of the regular meeting of Council held on November 13, 2019 be approved. Carried

**Correspondence:**

283/19 Casey: That the following correspondence, having been read, be filed:

- SUMAdvantage NEWS Nov 15 & 27
- Urban Update Nov 18 & Dec 2
- Govt SK Public Safety
- SK Health Authority
- In Motion Go Out and Play
- Ombudman SK
- All-Net
- Supply Post
- Infrastructure
- Think Big
- Hudson Just Energy
- SUMA President's Update Dec 11

Carried

**Financial Reports:**

284/19 Abbott: That the statement of financial activities for the period ending November 30, 2019 be accepted as presented. Carried

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285/19 Dutkiewicz: That the Administrator pay all necessary invoices to facilitate year end. Carried

### Reports

#### WaterWolf Asset Management GIS Training in Outlook Nov.28

Councillor Abbott, Mayor South and Administrator Losie attended. Online training is Dec.18.

#### RCMP Meet in Elbow

Councillor Dutkiewicz attended and reported on the meeting. Notes provided.

#### SaskWater

Councillor Abbott attended in December and reported on the meeting. Notes provided.

### Old Business:

#### Aerial Photo of Loreburn

286/19 Abbott: That the Village offer prints of the aerial photo of Loreburn taken in 2019 for a cost of \$10 each (max size 12 x 18). Carried

#### Lagoon Road Update

287/19 South: That the Administrator send letters to the surrounding landowners and the RM of Loreburn reviewing details of previous meeting. Carried

#### Revenue Sharing Resolution

288/19 Urlacher: That the Council of the Village of Loreburn confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant;

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2018 Public Reporting on Municipal WaterWorks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations. Carried

#### Water Shut off

289/19 Urlacher: That the water be shut off to Block 14 Lots 7 to 11 unless payment is received in full by Monday, December 16, 2019. Carried



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**New Business:**

Minor Hockey Day Donation

290/19 Abbott: That the Village donate \$300 for Loreburn Rec Board's Minor Hockey Day at Loreburn Rink on January 4, 2020 to provide free hot chocolate and coffee. Carried

Loraas Disposal

291/19 Dutkiewicz: That we renew the 1 year contract with Loraas Disposal starting January 1, 2020 for waste and removal services for the Village residents/businesses. Carried

Saskatchewan Volunteer Fire Fighters

292/19 Urlacher: That we renew our membership with the Saskatchewan Volunteer Fire Fighters Association for 2020. Carried

Fire Truck Maintenance

293/19 Abbott: That we replace the pump battery in the Fire Truck. Carried

WaterWolf Budget

294/19 Abbott: That we approve the WaterWolf Budget as presented for 2020/2021. Carried

Tree Canada Grant

295/19 Dutkiewicz: That we apply for the Tree Canada Grant for fruit trees for the Loreburn Centennial Park. Carried

Water Readings November 2019

296/19 Dutkiewicz: That Council acknowledges the water readings sheet as prepared daily by Randy Urlacher and approved by Steven South as the Line 19 Water Operator. Carried

Water Rates

297/19 South: That we table any decision on water rates until the January 2020 meeting. Carried

Lift Station Repairs

298/19 South: That we obtain 3 quotes for the repairs that are required for the Lift Station electrical. Carried

Mayor South left the meeting at 9 pm.

Administrator Raise Review

299/19 Abbott: That the Administrator receive a raise to \$31.80/hour as per the UMAAS Salary Guidelines for 2020. Carried

Mayor South returned to the meeting at 9:09 pm.

Water Assessment

300/19 Abbott: That we narrow down our choices for the WaterWorks Assessment to BCL and MPE. Final choice is tabled to the January 2020 meeting. Carried

Feedback, Concerns, Suggestions Policy

301/19 Abbott: That the policy having been reviewed, will be revised and tabled to the January 2020 meeting. Carried

Monetary Donation

302/19 South: That a thank you be sent to Keith & Lois Forrest for their monetary donation to the Village of Loreburn. Carried

**Ledger Entries**

Taxes Correction

303/19 Abbott: That the Administrator is authorized to abate \$334.48 from the taxes for block 3 lots 29,30,31 as the lots were to be combined for 2019. Carried

**Invoices:**

Mayor South & Councillor Urlacher left the meeting at 9:45 pm.

Invoice for Payment – Wages – December 2019 - B Losie

304/19 Casey: That the invoice for wages for December 2019 for B. Losie be accepted for payment. Carried

Invoice for Payment – Water Supervision – December 2019 – R Urlacher

305/19 Casey: That the invoice for water supervision for December 2019 for R. Urlacher be accepted for payment. Carried

Mayor South & Councillor Urlacher returned to the meeting at 9:52 pm.

306/19 Casey: That the following list of accounts be approved for payment:



**Bank Code: GEN - General Bank**

Payment #	Vendor	Date	Amount
Computer Cheques			
4687	Abbott, Grant	2019-11-20	203.70
4688	Brown, Craig	2019-11-20	329.56
4689	Minister of Finance	2019-11-20	266.40
4690	Saskatchewan Research Council	2019-11-20	234.68
4691	WaterWolf Planning Inc.	2019-11-20	432.90
4692	AIM Electric Ltd.	2019-12-02	1,116.85
4693	Armstead, Loree	2019-12-02	75.00
4694	Commissionaires	2019-12-02	682.50
4695	Craik Hardware	2019-12-02	1,248.93
4696	LePage Contracting Ltd.	2019-12-02	491.67
4697	Line 19 Water Utility	2019-12-02	14.00
4698	Losie, Brandy	2019-12-02	1,805.68
4699	McGill's Industrial Services	2019-12-02	1,053.63
4700	Municipal Employee Pension Pla	2019-12-02	625.62
4701	Ouellette, Viviane	2019-12-02	126.00
4702	Peddle's Septic Service	2019-12-02	787.50
4703	Prairie Centre Credit Union	2019-12-02	980.57
4704	Urban Systems Ltd.	2019-12-02	1,890.00
4705	Urlacher, Randy	2019-12-02	250.00
4706	Abbott, Grant	2019-12-09	178.59
4707	Armstead, Gord	2019-12-09	500.00
4708	Cdn Public Safety Op Organizat	2019-12-09	6.69
4709	Line 19 Water Utility	2019-12-09	3,302.96
4710	Loraas Disposal	2019-12-09	2,879.90
4711	Loreburn Rec. Board	2019-12-09	7,000.00
4712	R.M. of Loreburn #254	2019-12-09	15.00
4713	Urban Systems Ltd.	2019-12-09	1,365.00
4714	Village of Elbow	2019-12-09	935.00
4715	Brown, Craig	2019-12-09	344.55
4716	Riverbend Co-op	2019-12-11	760.04
4717	Saskatchewan Health Authority	2019-12-11	46.00
4718	Brown, Craig	2019-12-18	150.00
4719	SK Volunteer Fire Fighter Asso	2019-12-18	400.00
4720	South, Steven	2019-12-18	283.50
4721	Aon Reed Stenhouse	2019-12-20	9,222.00
4722	Drumneil Farms Inc.	2019-12-20	1,000.00
4723	Line 19 Water Utility	2019-12-31	5,165.40
4724	Municipal Employee Pension Pla	2019-12-31	561.26
4725	Prairie Centre Credit Union	2019-12-31	960.09
4726	Saskatchewan Health Authority	2019-12-31	103.75
4727	Village of Loreburn	2019-12-31	843.00
4728	Loreburn Rec. Board	2019-12-31	1,060.00
4729	Saskatchewan Health Authority	2019-12-31	23.00
4730	Ouellette, Viviane	2019-12-31	168.00
4731	The Davidson Leader	2019-12-31	21.00

Report Date  
2020-01-06 4:07 PM

Village of Loreburn  
**Payment Register**  
As of 2020-01-06

**Bank Code: GEN - General Bank**

<u>Payment #</u>	<u>Vendor</u>	<u>Date</u>	<u>Amount</u>
		Total:	<u>49,909.92</u>
		Total for GEN:	<u><u>49,909.92</u></u>

Payments Printed: 45

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**Announcements:**

January Regular Meeting

307/19 Urlacher: That the next regular meeting of council will be held on  
Wednesday, January 8, 2020 at 7:00 pm in the Village of Loreburn  
Council Chambers.

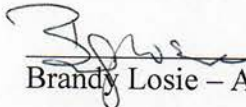
Carried

**Adjournment:**

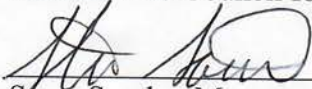
308/19 Dutkiewicz: That this meeting adjourn. (10:10 pm).

Carried

Certified true and correct this 8th day of January, 2020.

  
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Brandy Losie – Administrator

Submitted to Council for approval this 8th day of January, 2020.

  
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Steve South – Mayor



