
Minutes of the Eighth Regular Meeting of the Council of the Village of Loreburn.

Held on Wednesday, August 12, 2020 at the Loreburn Town & Country Centre at Loreburn, Saskatchewan

Present: Mayor Steve South
Councillor Victor Dutkiewicz
Councillor Grant Abbott
Councillor Randy Urlacher
Councillor Lawrence Casey
Administrator Brandy Losie

Call to Order:

A quorum being present, Mayor South called the meeting to order at 7:32 pm.

Declaration of Conflict of Interest:

Mayor South has declared a conflict with the paying of invoices, namely paying wages for Brandy Losie for August 2020.

Councillor Urlacher has declared a conflict with the paying of invoices, namely paying him for water supervision for August 2020.

Councillor Abbott has declared a conflict with the paying of invoices, namely paying him for parts.

Minutes:

184/2020 Abbott: That the minutes of the regular meeting of Council held on July 8, 2020 be approved. Carried

Correspondence:

185/2020 Casey: That the following correspondence, having been read, be filed:
- Prestige Patching brochure
- Tourism SK update Aug 11
- Central Source NEWS Aug 5
- Infrastructure
- Think Big Carried

Financial Reports:

186/2020 Abbott: That the statement of financial activities for the period ending July 31, 2020 be accepted as presented. Carried

Reports – Culinary and Winter Season Tourism Webinar/Workshop by Tourism SK as presented by Administrator Losie.

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Old Business:

ICIP Grant

187/2020 Abbott: That we acknowledge the denial of our ICIP Application. Carried

Municipal Economic Enhancement Program

188/2020 Abbott: That we acknowledge the approval of our Municipal Economic Enhancement Program funding application. Carried

Water Treatment Plant

189/2020 South: That we order a float control for the water treatment plant. Carried

Former Store

190/2020 Abbott: That a survey be sent to residents with their September water bill To ask what they want to see in the store front space. Carried

Bylaw Enforcement

191/2020 Abbott: That we re-engage the services of the Commissionaires for Bylaw Enforcement immediately. Carried

Water Meters

192/2020 Urlacher: That we hire Reece Plumbing to install the remaining water meters and pads in the Village. Carried

New Business:

Water Report for July

193/2020 Dutkiewicz: That Council acknowledges the water readings sheet for July 2020 as prepared daily by Randy Urlacher and approved by Steven South as the Line 19 Water Operator. Carried

Fire Department Supplies

194/2020 Urlacher: That the Loreburn Fire Department purchase 20 high vis vests and 2 cases of bottled water. Carried

SGI Traffic Safety Grant

195/2020 Dutkiewicz: That we apply for the SGI Traffic Safety Grant for sidewalk replacement from the school to the playground. Carried

Municipal Election Policy

196/2020 Dutkiewicz: That we adopt the Policy titled "Municipal Election Policy" and attach to these minutes. Carried

Ledger Entries

197/2020 Urlacher: That the Administrator is authorized to credit the overcharge for waste and recycling to 717 Bury St. & 721 Bury St. Carried

198/2020 Urlacher: That the Administrator is authorized to reverse interest charges for: 124 Railway & 417 Jamieson St. Carried



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Invoices:

Mayor South & Councillor Urlacher left the meeting at 9:38 pm.

Invoice for Payment – Wages – August 2020 - B Losie

199/2020 Abbott: That the invoice for wages for August 2020 for B. Losie be accepted
for payment. Carried

Invoice for Payment – Water Supervision – August 2020 – R Urlacher

200/2020 Abbott: That the invoice for water supervision for August 2020 for R. Urlacher
be accepted for payment. Carried

Mayor South & Councillor Urlacher returned to the meeting at 9:40 pm.

Councillor Abbott left the meeting at 9:41 pm.

Invoice for Payment – Parts – Abbott

201/2020 Dutkiewicz: That the invoice for parts paid for by G. Abbott be accepted for
payment. Carried

Councillor Abbott returned to the meeting at 9:45 pm.

202/2020 Abbott: That the following list of accounts be approved for payment:

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: GEN - General Bank				
Computer Cheques:				
4865	2020-07-15	Brown, Craig	gross wages	950.87
4866	2020-07-15	Minister of Finance	fire radios apr may june	266.40
4867	2020-07-27	Abbott, Grant	supervision	100.00
4868	2020-07-27	Brown, Craig	gross wages	1,010.28
4869	2020-07-27	Information Services Corp.	deposit on account	500.00
4870	2020-07-27	Losie, Brandy	mileage halo test	108.00
4871	2020-07-27	McGill's Industrial Services	main line blockage	2,558.98
4872	2020-07-27	Mlller, Kandis	balance on FD shirts	981.75
4873	2020-07-27	Minister of Finance	rcmp services for 2020	5,153.65
4874	2020-07-27	Peddle's Septic Service	pump from sewer	315.00
4875	2020-07-27	Prairie Janitorial Supply	paper towel, tp	159.41
4876	2020-07-27	Saskatchewan Health Authority	water test	161.00
4877	2020-07-27	Smooth 42 Craft Distillery Ltd	case hand sanitizer	244.74
4878	2020-07-27	Urlacher, Randy	supervision	100.00
4879	2020-08-07	Abacus Signs (2013) Inc.	2 signs for rink	107.00
4880	2020-08-07	Abbott, Grant	breakfast supplies	112.97
4881	2020-08-07	Brown, Craig	tape	824.68
4882	2020-08-07	Loraas Disposal	july waste recycle	2,727.41
4883	2020-08-07	Losie, Brandy	Gross Wages	1,822.48
4884	2020-08-07	Prairie Centre Credit Union	july employee deductions	1,600.28
4885	2020-08-07	R.M. of Loreburn #254	photocopying	15.00
4886	2020-08-07	Saskatchewan Health Authority	water test	23.00
4887	2020-08-07	Saskatchewan Research Council	halo ascetic acid testing	218.93
4888	2020-08-07	Urlacher, Randy	water test postage	266.87
4889	2020-08-12	Void during printing		0.00
4890	2020-08-12	Armstead, Karen Loree	cleaning rv park july aug	1,100.00
4891	2020-08-12	Saskatchewan Health Authority	water test	241.75
Other:				
1-Man	2020-08-05	SaskTel	rink phone	64.74
1-Man	2020-07-21	SaskTel	office phone	218.57
2-Man	2020-07-27	SaskPower	store power	40.35
2-Man	2020-08-05	Municipal Employee Pension Pla	july mepp	971.94
3-Man	2020-08-05	Ministry of Finance	july sch taxes received	7,676.81
3-Man	2020-07-27	SaskPower	ice plant power	1,582.00
4-Man	2020-07-27	SaskPower	rink power	209.71
4-Man	2020-08-07	Municipal Employee Pension Pla	feb mepp	75.60
5-Man	2020-07-27	SaskPower	rv park power	350.21
6-Man	2020-07-27	SaskPower	t and c power	101.16
7-Man	2020-07-27	SaskPower	hall power	101.82
8-Man	2020-07-27	SaskPower	office power	66.12
9-Man	2020-07-27	SaskPower	pumhouse power	301.15
10-Man	2020-07-27	SaskPower	sewer power	97.40
11-Man	2020-07-27	SaskPower	fire hall power	46.79
12-Man	2020-07-27	SaskPower	street lights power	395.64
13-Man	2020-07-27	SaskEnergy	fire hall energy	69.24

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Report Date
2020-08-12 1:37 PM

Village of Loreburn
List of Accounts for Approval
As of 2020-08-12
Batch: 2020-00105 to 2020-00119

Payment #	Date	Vendor Name	Reference	Payment Amount
14-Man	2020-07-27	SaskEnergy	sewer energy	55.84
15-Man	2020-07-27	SaskEnergy	waterworks energy	50.83
16-Man	2020-07-27	SaskEnergy	office energy	103.42
17-Man	2020-07-27	SaskEnergy	hall energy	133.18
18-Man	2020-07-27	SaskEnergy	rink energy	229.99

Total for GEN: 34,612.96

Bank Code: MC - Mastercard

Other:

1	2020-07-13	Home Depot	shop materials	12.88
1	2020-07-23	Canada Post	registered letters	117.11
1	2020-07-29	Canada Post	water test postage	34.44
2	2020-07-30	Canada Post	water test postage	16.87
2	2020-07-18	Floral Acres	2 business card holders	24.95
3	2020-07-16	Home Depot	privacy film	104.66
4	2020-07-16	Staples	staples, tea, clips	73.97
5	2020-07-16	Costco	breakfast supplies	201.96
6	2020-07-14	Canada Post	water test postage	16.87
7	2020-07-13	Canada Post	water test postage	17.57
8	2020-07-06	Canada Post	water test postage	16.87


Total for MC: 638.15

Grand Total: 35,251.11

Certified Correct This August 12, 2020



Reeve



Administrator

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Announcements:

September Regular Meeting

203/2020 Urlacher: That the next regular meeting of council will be held on
Wednesday, September 9th, 2020 at 7:30 pm at the Loreburn Town &
Country Centre. Carried


Tabled Items:

EMO Agreement
Resident Sidewalk Repair

Adjournment:


204/2020 Dutkiewicz: That this meeting adjourn. (9:45 pm). Carried

Certified true and correct this 9th day of September, 2020.



Brandy Losie – Administrator

Submitted to Council for approval this 9th day of September, 2020.



Steve South – Mayor



VILLAGE OF LOREBURN

POLICY

Title: Municipal Elections Policy

Effective Date: August 12, 2020

Purpose:

To provide guidance regarding Municipal Elections for procedural items that are not otherwise determined or regulated by *The Local Government Election Act, 2015*.

General Procedure:

1. Remuneration shall be:
 - Returning Officer (RO): \$175.00
 - Poll Clerk (PC): \$125.00
2. Remuneration rates:
 - Include all applicable training, set up, clean up and election day polling hours.
 - Are not payable to municipal staff during regular office hours, but are payable at a rate of \$15/hour for work outside of regular office hours.
 - Do not include the Advance Poll. Advance poll payment is paid hourly at the rate of \$15/hour.
3. Advanced Poll is set by the Returning Officer and shall be held at a date and time, subject to *The Local Government Election Act, 2015* and accompanying regulations, that also aims to be of the most benefit to the community for not less than 3 hours and not more than 5 hours, and held between the hours of 7 am and 9 pm.
4. The Polling Station shall be set at a wheelchair accessible location capable of hosting the election comfortably and with a high degree of public visibility. Preference for location is in the following order subject to location, logistics, accessibility and availability: Loreburn Town & Country Centre or Loreburn Arena.