
Minutes of the First Regular Meeting of the Council of the Village of Loreburn.

Held on Wednesday, January 8, 2020 at the Village Office, Loreburn, Saskatchewan

Present: Mayor Steve South
Councillor Victor Dutkiewicz
Councillor Grant Abbott
Councillor Randy Urlacher
Councillor Lawrence Casey
Administrator Brandy Losie

Call to Order:

A quorum being present, Mayor South called the meeting to order at 7:08 pm.

Declaration of Conflict of Interest:

Mayor South has declared a conflict with the paying of invoices, namely paying wages for Brandy Losie for January 2020.

Councillor Urlacher has declared a conflict with the paying of invoices, namely paying him for water supervision for January 2020 and the EMS training.

Minutes:

1/2020 Abbott: That the minutes of the regular meeting of Council held on December 11, 2019 be approved. Carried

Correspondence:

2/2020 Casey: That the following correspondence, having been read, be filed:

- SUMAdvantage NEWS Dec 13, 23
- Urban Update Dec 16, 30
- SUMA Firefighter Insurance
- Hudson Bay Route Association
- Shepell Family Assistance Program
- Lucid Planning
- Supply Post
- Turf & Rec
- Direction
- AgriView

Carried

Financial Reports:

3/2020 Abbott: That the statement of financial activities for the period ending December 31, 2019 be accepted as presented.

Carried

Reports

Lightship Works GIS

Working on extending contract as it isn't ready for use. Urban Systems handling.

Old Business:

Utility Savings

4/2020 Abbott: That the Administrator is authorized to up the transfer from chequing to utility savings each month from \$400 to \$1034 to reflect the \$11 per connection infrastructure charge for 94 users. Carried

WaterWorks Assessment

5/2020 Abbott: That the Village of Loreburn prefers MPE for this assessment and that this will be communicated to the WaterWolf Commission. Carried

Feedback, Concerns Suggestions Policy

6/2020 Urlacher: That the Feedback, Concerns and Suggestions Policy as adopted. Carried

New Business:

Application for Title

7/2020 Urlacher: That the Administrator is authorized to apply for title to Lot 5 Block 9 Plan CX924. Carried

Water Readings December 2019

8/2020 Dutkiewicz: That Council acknowledges the water readings sheet for December 2019 as prepared daily by Randy Urlacher and approved by Steven South as the Line 19 Water Operator. Carried

FCM Agreement

9/2020 Abbott: That the Village sign the agreement with FCM for the MAMP grant. Carried

Rink Sign

10/2020 Urlacher: That the Village purchase a sign for advertising at the Loreburn Rink for the Fall of 2020. Carried

Water Meters

11/2020Dutkiewicz: That we purchase water meters for the Village from Flocor. Carried

Investing in Canada Infrastructure Plan

12/2020Abbott: That we table the application (to the February meeting) for the ICIP until we have accurate quotes for various projects. Carried

Munisoft Community Project

13/2020Abbott: That we table this to the February meeting. Carried

Village of Loreburn
Regular Meeting Minutes
January 8, 2020
Store

14/2020 Casey: That the Administrator look into the costs of using the store: ie: power/energy etc. as a fitness centre/office spaces. Carried

Councillor Urlacher left the meeting at 8:59 pm.

EMS Costs

15/2020 Casey: That the Village will pay for costs incurred by Verna Urlacher to update her EMS training. Carried

Councillor Urlacher returned to the meeting at 9:02 pm.

Lift Station Pump

16/2020 Abbott: That the Village purchase a sewer pump for the Lift Station. Carried

Invoices:

Mayor South & Councillor Urlacher left the meeting at 9:12 pm.

Invoice for Payment – Wages – January 2020 - B Losie

17/2020 Dutkiewicz: That the invoice for wages for January 2020 for B. Losie be accepted for payment. Carried

Invoice for Payment – Water Supervision – January 2020 – R Urlacher

18/2020 Dutkiewicz: That the invoice for water supervision for January 2020 for R. Urlacher be accepted for payment. Carried

Mayor South & Councillor Urlacher returned to the meeting at 9:15 pm.


19/2020 Casey: That the following list of accounts be approved for payment:

Report Date
2020-01-08 3:14 PM

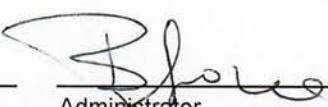
Village of Loreburn
List of Accounts for Approval
As of 2020-01-08
Batch: 2020-00002

Payment #	Date	Vendor Name	Reference	Payment Amount
Bank Code: GEN - General Bank				
Computer Cheques:				
4732	2020-01-06	Cdn Public Safety Op Organizat	dispatch services 2020	140.44
4733	2020-01-06	Federation of Canadian Municip	FCM Membership 2020	105.40
4734	2020-01-06	Losie, Brandy	Gross Wages	1,873.44
4735	2020-01-06	MuniSoft	equip maintenance	2,202.66
4736	2020-01-06	Palliser Regional Library	Library Levy 2020	2,310.67
4737	2020-01-06	SUMA	SUMA Membership 2020	1,092.14
4738	2020-01-06	Urban Municipal Administrators	UMAAS membership 2020	210.00
4739	2020-01-06	Urlacher, Randy	supervision - january	250.00
4740	2020-01-06	WaterWolf Planning Inc.	waterwolf membership 2020	525.00
Total for GEN:				8,709.75

Certified Correct This January 8, 2020



Reeve



Administrator

Village of Loreburn
Regular Meeting Minutes
January 8, 2020

Bylaws

Water & Sewer Rates

20/2020 Urlacher: That Bylaw #1/2020 Water & Sewer Rates is read a first time. Carried

21/2020 Casey: That Bylaw #1/2020 is read a second time. Carried

22/2020 Dutkiewicz: That Bylaw #1/2020 be read a third time at this meeting.
Carried Unanimously

23/2020 Abbott: That Bylaw #1/2020 having been read a third time, is adopted. Carried

Announcements:

February Regular Meeting

24/2020 Urlacher: That the next regular meeting of council will be held on
Wednesday, February 12, 2020 at 7:00 pm in the Village of Loreburn
Council Chambers. Carried

Adjournment:

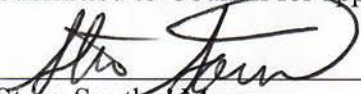
25/2020 Dutkiewicz: That this meeting adjourn. (9:37 pm). Carried

Certified true and correct this 12th day of February, 2020.



Brandy Losie – Administrator

Submitted to Council for approval this 12th day of February, 2020.



Steve South – Mayor





VILLAGE OF LOREBURN

POLICY

Title: Feedback, Concerns and Suggestions to Council

Effective Date: January 8, 2020

1. Background

Council welcomes input from the ratepayers of Loreburn, including:

- Feedback concerning actions already taken by Council,
- Suggestions regarding actions recommended to Council,
- Both criticisms and compliments.
- The most useful form of input:
 - Is in writing so that all members of Council hear the same input,
 - Contains recommendations for specific action by Council,
 - Is submitted using the Input Form on the reverse.

2. Councillors Reporting Ratepayers Concerns

- Councillors reporting on ratepayers concerns will provide the name(s) of the complainant(s).
- Where a councillor expresses a concern on a matter for which the Village already has a policy, that councillor should be prepared to stipulate the specific policy change being suggested.

3. Council Dealing with Input

- Some input may be able to be dealt with immediately with a simple action such as a phone call, etc.
 - In such cases, the Councillor may indicate that “unless you hear otherwise from me, we are likely to take the following action”.
- Other action may require more lengthy consideration such as a policy revision or inclusion in the following year’s budget.
- Council makes no promise to answer all verbal input received.
- However, Council does promise that each Input Form will receive consideration on the agenda of the subsequent regular meeting of Council and a reply in writing.
- Where Council advises the Administrator to write either to the subject of the complaint or in reply to a complainant, that decision must first be taken in the form of a motion which stipulates the exact nature of the reply. (such is not the case where the complaint is of a routine nature and with which the Administrator routinely deals.)
- Some suggestions may be referred to one of the Council’s Standing Committees.
- Council and Administration will not engage in dialogue that is rude or abusive.

VILLAGE OF LOREBURN

INPUT FORM

Sent via (check one)

Mail to Box 177, Loreburn SK S0H 2S0

Email to villageofloreburn@sasktel.net

Fax to Office 306-644-4847

Dropped in Office Door Slot

Hand Delivered to _____

Name/Title

Name of Loreburn Resident: _____

Address: _____

Phone Number: _____

Email Address: _____

The input is intended as a (check where applicable):

- Feedback concerning actions already taken by Council
- Suggestion regarding future actions by Council
- General inquiry or concern
- Criticism for Council
- Approval for Council

Signature of Ratepayer: _____

Date Submitted: _____

BYLAW NO. 1-2020

A BYLAW OF THE VILLAGE OF LOREBURN TO FIX THE RATES TO BE CHARGED FOR THE USE AND CONSUMPTION OF WATER AND TO FIX THE RATES TO BE CHARGED BY WAY OF SERVICE CHARGE FOR THE USE OF SEWER

COUNCIL of The Village of Loreburn, in the Province of Saskatchewan, enacts as follows:

1. That this bylaw shall be cited as "The Water and Sewer Rates Bylaw".
2. That the charges to be paid by the water consumer whose water service has been turned on shall be those set out in Schedule "A" attached.
3. Where existing premises cannot be metered there shall be deemed water usage of 1,000 gallons per month per unit.
4. That persons who own or occupy premises drained or that are by bylaw required to be drained into the sewer shall pay for such services a service charge in accordance with Schedule "B" attached.
5. That persons who own or occupy premises connected to the water and/or sewer system shall pay infrastructure maintenance charges in accordance with Schedule "C" attached.
6. a) Accounts for water service and/or sewer service shall cover a period of three successive months, and shall be rendered on or before the first day of the month next following such period.

b) Where the consumer does not occupy the premises for three successive months, the charges pursuant to clauses 2, 3, 4 and 5 will be prorated to the nearest day.
7. Accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If an account is not paid within the period of thirty days, the water service may be disconnected. When the water service is disconnected, it shall not be resumed until all arrears have been paid, together with a reconnection fee of \$100.00 in addition to the infrastructure maintenance charges as set out in clause 5 for each month they have been disconnected.
7. With respect to consumers who wish to have the water services discontinued for a period of time, they may have the service resumed upon payment of a fee set out in The Water and Sewer Management Bylaw (#2-2018) plus the Infrastructure Maintenance charges as set out in clause 5 for each month they have been disconnected. Sewer services cannot be discontinued without being disconnected from the sewer system.
8. A Penalty of 2% will be added to all Water and Sewer Accounts outstanding at time of next billing.
9. Bylaw No. 3-2018 is hereby repealed.

10. The rates, charges, tolls or rents contained in this bylaw shall come into force and take effect on the day of approval being issued by the Local Government Committee.


Mayor


Administrator

Seal



SCHEDULE "A"

TO BYLAW NO.1-2020

WATER RATES

EFFECTIVE APRIL 1, 2020	\$18.00/1000 gallons	0 to 3000 gallons (for 3 months)
	\$18.00/1000 gallons	3001 + gallons (for 3 months)
EFFECTIVE APRIL 1, 2021	\$21.00/1000 gallons	0 to 3000 gallons (for 3 months)
	\$21.00/1000 gallons	3001 + gallons (for 3 months)
EFFECTIVE APRIL 1, 2022	\$24.00/1000 gallons	0 to 3000 gallons (for 3 months)
	\$24.00/1000 gallons	3001 + gallons (for 3 months)

SCHEDULE "B"

TO BYLAW NO. 1-2020

SEWER RATES

Persons who own or occupy premises that drain into the Village Sewer: \$15.00 per month

SCHEDULE "C"

TO BYLAW NO. 1-2020

INFRASTRUCTURE MAINTENANCE RATES

THE FOLLOWING CHARGES APPLY TO OFFSET INFRASTRUCTURE & MAINTENANCE COSTS:

- | | |
|---|-------------------|
| 1. WATER INFRASTRUCTURE MAINTENANCE COSTS | \$11.00 per month |
| 2. LINE 19 WATER INFRASTRUCTURE COSTS | \$36.00 per month |