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Minutes of the Seventh Regular Meeting of the Council of the Village of Loreburn.

Held on Wednesday, July 8, 2020 at the Loreburn Town & Country Centre at Loreburn, Saskatchewan

Present: Mayor Steve South  
Councillor Victor Dutkiewicz  
Councillor Grant Abbott  
Councillor Randy Urlacher  
Councillor Lawrence Casey  
Administrator Brandy Losie

**Call to Order:**

A quorum being present, Mayor South called the meeting to order at 7:35 pm.

**Declaration of Conflict of Interest:**

Mayor South has declared a conflict with the paying of invoices, namely paying wages for Brandy Losie for July 2020 & for the item Administrator Holidays & Store Rent.

Councillor Urlacher has declared a conflict with the paying of invoices, namely paying him for water supervision for July 2020.

Councillor Dutkiewicz has declared a conflict with the item Store Rent.

Councillor Casey has declared a conflict with the paying of invoices, namely paying him for mower parts.

**Minutes:**

149/2020 Urlacher: That the minutes of the regular meeting of Council held on June 10, 2020 be approved. Carried

**Correspondence:**

150/2020 Casey: That the following correspondence, having been read, be filed:

- ABC Fire Safety
- SAMA on-site inspections
- SaskPower trees brochure
- LDTF update
- Municipal Update June 29
- MOS Pres Update July 2
- Central Source NEWS June 24
- Supply Post
- Infrastructure
- Agriview

Carried

Village of Loreburn  
Regular Meeting Minutes  
July 8, 2020

**Financial Reports:**

151/2020 Abbott: That the statement of financial activities for the period ending June 30, 2020 be accepted as presented. Carried

**Old Business:**

Lagoon

152/2020 Abbott: That the proposed subdivision of Sec 14-26-5 W3 for the extension of the Loreburn lagoon to have a road access is approved as it is compliant with Sec 7.9.3 of the Waterwolf Growth Management Plan 2025. Carried

Store Coolers

153/2020 Abbott: That the coolers in the store be sold for \$200 OBO. Carried

Councillor Dutkiewicz and Mayor South left the meeting at 8:49 pm.

Councillor Dutkiewicz and Mayor South returned to the meeting at 9:23 pm.

Store Rent

154/2020 Urlacher: That the store rent be \$100 per month plus the cost of power when the building is in use for the butcher space. Carried

Emergency Plan

155/2020 Dutkiewicz: That we are in favor of DataSafe Systems preparing a Regional Emergency Plan. Carried

Tender for Block 5 Lot 9

156/2020 Dutkiewicz: That we acknowledge that no tender was received for Lot 9 Block 5. Carried

**New Business:**

Water Report for June

157/2020 Dutkiewicz: That Council acknowledges the water readings sheet for June 2020 as prepared daily by Randy Urlacher and approved by Steven South as the Line 19 Water Operator. Carried

PPE Purchase

158/2020 Urlacher: That the Village of Loreburn purchase a case of hand sanitizer and any necessary PPE for pancake breakfasts. Carried

19ers Ball Tournament

159/2020 Casey: That the Village of Loreburn allow the 19ers to host their soft ball tournament at the Loreburn Sportsgrounds as long as they follow the current COVID guidelines on the Government of Saskatchewan website. Carried

Line 19 Pipeline Financials

160/2020 Urlacher: That we acknowledge receipt of the 2019 Financials for the Line 19 Water

Pipeline.

Carried

Resolution for Tax Enforcement

161/2020 Urlacher: That Village authorizes the Administrator to proceed with tax enforcement and title proceedings for those properties affected as per the List of Lands In Arrears presented in November 2019.

Carried

Mayor South left the meeting at 10:15 p.m.

Administrator's Holidays

162/2020 Abbott: That the Administrator's holiday request is approved.

Carried

Mayor South returned to the meeting at 10:17 p.m.

Fire Training

163/2020 South: That there will be fire training at the fire hall on July 14th at 7:30 pm.

Carried

Lots for Sale Signs

164/2020 Abbott: That the village purchase 8 1'x1' village lots for sale signs.

Carried

Prairie Centre Credit Union Line of Credit

165/2020 Dutkiewicz: That the Village of Loreburn wants to continue to have access to a line of Credit with the Prairie Centre Credit Union.

Carried

Firewood

166/2020 Abbott: That the firewood in the Loreburn RV Campground is not for sale.

Carried

Danielson Park Boat Fire

167/2020 Urlacher: That the invoice for the Danielson Park Boat Fire on July 4<sup>th</sup> be sent to the boat owner that called in the fire.

Carried

Post Office Rent

168/2020 Abbott: That the rent be raised for the Post Office to \$75 per month and that the Administrator provide the adequate notice.

Carried

**Ledger Entries**

169/2020 Abbott: That the Administrator is authorized to correct the bill for 532 Main St For over charges for water infrastructure fee, sewer and waste.

Carried

**Bylaws**

Bylaw #5-2020 Lagoon Road Construction

170/2020 Casey: That Bylaw #5-2020 Lagoon Road Construction be read a first time.

Carried

171/2020 Dutkiewicz: That Bylaw #5-2020 is read a second time.

Carried

Village of Loreburn  
Regular Meeting Minutes  
July 8, 2020

172/2020 Abbott: That Bylaw #5-2020 be read a third time at this meeting.  
Carried Unanimously

173/2020 Urlacher: That Bylaw #5-2020 having been read a third time, is adopted. Carried

Bylaw #6-2020 Lagoon Use

174/2020 Casey: That Bylaw #6-2020 Lagoon Usage be read a first time. Carried

175/2020 Urlacher: That Bylaw #6-2020 is read a second time. Carried

176/2020 Abbott: That Bylaw #6-2020 be read a third time at this meeting.  
Carried Unanimously

177/2020 Dutkiewicz: That Bylaw #6-2020 having been read a third time, is adopted. Carried

**Invoices:**

Mayor South & Councillor Urlacher left the meeting at 10:30 pm.

Invoice for Payment – Wages – July 2020 - B Losie

178/2020 Dutkiewicz: That the invoice for wages for July 2020 for B. Losie be accepted for payment. Carried

Invoice for Payment – Water Supervision – July 2020 – R Urlacher

179/2020 Dutkiewicz: That the invoice for water supervision for July 2020 for R. Urlacher be accepted for payment. Carried

Mayor South & Councillor Urlacher returned to the meeting at 10:33 pm.

Councillor Casey left the meeting at 10:35 pm.

Invoice for Payment – Mower Parts – Casey

180/2020 Abbott: That the invoice for mower parts paid for by L. Casey be accepted for payment. Carried

Councillor Casey returned to the meeting at 10:38 pm.

181/2020 Casey: That the following list of accounts be approved for payment:

Report Date  
2020-07-08 2:10 PM

Village of Loreburn  
**List of Accounts for Approval**  
As of 2020-07-08  
Batch: 2020-00083 to 2020-00103

Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: GEN - General Bank</b>				
Computer Cheques:				
4840	2020-06-12	Brown, Craig	gross wages	835.55
4841	2020-06-12	Diefenbaker Building Supplies	fire truck fuel	875.70
4842	2020-06-24	B.N. Steel & Metal (2002) Inc.	bin rental	210.00
4843	2020-06-24	Brown, Craig	gross wages	842.37
4844	2020-06-24	Riverbend Co-op	kitchen tap	110.99
4845	2020-06-24	The Davidson Leader	grad ad	60.00
4846	2020-06-24	Thorstad Computers Inc.	internet repair	188.70
4847	2020-06-24	Village of Strongfield	binders	41.15
4848	2020-06-30	Brown, Craig	tools	116.11
4849	2020-06-30	Dodds, Glenn & Arlene	.605 acres for lagoon rd	1,331.00
4850	2020-06-30	Dodds, Murray & Lillian	.05 acres for lagoon rd	110.00
4851	2020-06-30	KL Forrest Farms Ltd.	3.62 acres for lagoon rd	7,964.00
4852	2020-06-30	R.M. of Loreburn #254	culverts	349.48
4853	2020-07-06	Lingard & Dreger	2019 audit	7,215.00
4854	2020-07-06	Prairie Centre Credit Union	june employee deductions	1,997.64
4855	2020-07-06	Village of Loreburn	rv park water/sewer/waste	1,687.66
4856	2020-07-06	Casey, Lawrence	whipper parts	8.86
4857	2020-07-06	Losie, Brandy	Gross Wages	1,839.41
4858	2020-07-06	Urlacher, Randy	supervision - july	250.00
4859	2020-07-08	CG Industries Ltd.	lift station electrical w	5,000.00
4860	2020-07-08	Commissionaires	bylaw enforcement costs	446.25
4861	2020-07-08	Line 19 Water Utility	water for 2nd quarter	16,768.30
4862	2020-07-08	Loraas Disposal	may waste recycle	2,939.72
4863	2020-07-08	Ouellette, Viviane	cleaning t and c	126.00
4864	2020-07-08	Saskatchewan Health Authority	water test	69.00
Other:				
1-Man	2020-07-03	SaskTel	rink phone	64.74
1-Man	2020-06-21	SaskTel	office phone	217.34
2-Man	2020-06-24	SaskEnergy	office energy	177.70
2-Man	2020-07-03	Ministry of Finance	june sch taxes received	280.91
3-Man	2020-07-03	Municipal Employee Pension Pla	june mepp	932.86
3-Man	2020-06-24	SaskEnergy	waterworks energy	62.54
4-Man	2020-06-24	SaskEnergy	sewer energy	66.73
5-Man	2020-06-24	SaskEnergy	fire hall energy	96.02
6-Man	2020-06-24	SaskEnergy	hall energy	187.01
7-Man	2020-06-24	SaskEnergy	rink energy	316.24
8-Man	2020-06-24	SaskPower	ice plant power	1,582.00
9-Man	2020-06-24	SaskPower	rink power	209.71
10-Man	2020-06-24	SaskPower	t and c power	13.42
11-Man	2020-06-24	SaskPower	fire hall power	47.30
12-Man	2020-06-24	SaskPower	street lights power	395.64
13-Man	2020-06-24	SaskPower	office power	49.28
14-Man	2020-06-24	SaskPower	rv park power	317.19
15-Man	2020-06-24	SaskPower	hall power	59.84
16-Man	2020-06-24	SaskPower	sewer power	95.51

Report Date  
2020-07-08 2:10 PM

Village of Loreburn  
**List of Accounts for Approval**  
As of 2020-07-08  
Batch: 2020-00083 to 2020-00103

Payment #	Date	Vendor Name	Reference	Payment Amount
17-Man	2020-06-24	SaskPower	store power	45.80

**Bank Code: MC - Mastercard**

Total for GEN: 56,600.67

Other:

1	2020-06-22	Staples	binders and dividers	31.70
1	2020-06-24	Elbow Fine Foods	pop	30.36
1	2020-06-29	Riverbend Co-op	flowers for Emily	43.26
1	2020-06-30	Sobey's	breakfast supplies	13.29
1	2020-05-29	Home Hardware	keys cut	16.59
1	2020-06-09	Home Depot	anchors for wall	111.22
2	2020-06-09	Richards Home Hardware	hoses, oil, staples	88.92
2	2020-06-29	Riverbend Co-op	breakfast supplies	17.99
2	2020-06-30	Home Depot	ppe	7.45
2	2020-06-18	Riverbend Co-op	mop, wipes	32.12
3	2020-06-18	Richards Home Hardware	solar post caps	107.76
3	2020-06-29	Richards Home Hardware	cleaning supplies	41.88
3	2020-06-30	Canadian Tire	ppe	36.61
4	2020-06-25	Sherwin Williams	shop paint	208.50
4	2020-06-22	Canada Post	stamps	289.80
5	2020-06-22	Canada Post	water test postage	16.87
5	2020-06-25	Canadian Tire	paint materials	100.97
6	2020-06-30	The Rent It Store	chainsaw sharpen	19.98
6	2020-06-18	Richards Home Hardware	cif supplies garden	93.09
7	2020-06-18	Riverbend Co-op	invoice to brandy	27.94
8	2020-06-22	Wholesale Club	bill to brandy	79.60
9	2020-06-03	Zoom Video Communications Inc.	online meet	21.00
10	2020-06-02	amazon.ca	open closed signs	22.97
11	2020-06-02	amazon.ca	bill to brandy	20.79

Total for MC: 1,480.66

Grand Total: 58,081.33

Certified Correct This July 8, 2020

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
Administrator

Village of Loreburn  
Regular Meeting Minutes  
July 8, 2020

**Announcements:**

August Regular Meeting

182/2020 Casey: That the next regular meeting of council will be held on  
Wednesday, August 12th, 2020 at 7:30 pm at the Loreburn Town &  
Country Centre.

Carried

**Tabled Items:**

Summer BBQ

Building Inspection

EMO Agreement


Resident Sidewalk Repair

**Adjournment:**

183/2020 Dutkiewicz: That this meeting adjourn. (10:54 pm).

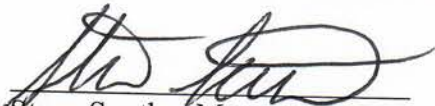
Carried

Certified true and correct this 12th day of August, 2020.



Brandy Losie – Administrator

Submitted to Council for approval this 12th day of August, 2020.



Steve South – Mayor



VILLAGE OF LOREBURN

BYLAW #5-2020

A BYLAW TO PROVIDE FOR ENTERING INTO AN AGREEMENT BETWEEN THE  
VILLAGE OF LOREBURN

AND

RURAL MUNICIPALITY OF LOREBURN NO.254

FOR THE PURPOSE OF CONSTRUCTING A ROAD TO THE LOREBURN LAGOON

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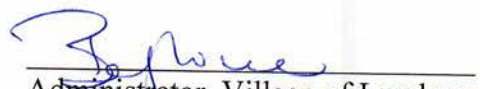
The Council of the Village of Loreburn in the Province of Saskatchewan enacts as follows:

1. That the Village of Loreburn enter into an agreement with the Rural Municipality of Loreburn No. 254 which will allow the Rural Municipality of Loreburn No.254 to construct a road to the Loreburn Lagoon for the agreement period of 2021-2025 calendar year.
2. That the Mayor and Administrator of the Village of Loreburn are hereby authorized to sign and execute the attached agreement identified as Schedule 1.
3. Accounts shall be paid within a period of thirty (30) days from the date on which such accounts are rendered. If an account is not paid within the period of thirty (30) days, access will be denied.

The fees contained in these agreements shall come into force and take effect on the day of passing and shall be in effect for 2021-2025 only.



  
Mayor, Village of Loreburn

  
Administrator, Village of Loreburn

Signed the 8<sup>th</sup> day of July, 2020.

*M*



JK

SCHEDULE "1" TO BYLAW 5-2020

ROAD CONSTRUCTION AGREEMENT

between

THE VILLAGE OF LOREBURN (Village)

AND

THE RURAL MUNICIPALITY OF LOREBURN NO.254 (R.M.)

WHEREAS the parties wish to enter into an Agreement for the purpose of constructing a road to access the Village lagoon upon land described in Schedule "A";

AND WHEREAS the parties wish to set out their respective rights and responsibilities in this Agreement;

IN CONSIDERATION of the mutual promises contained in this Agreement, the parties agree with each other as follows:

**Part 1: Acquisition, Construction & Costs**

- 1.1 That the Village purchase the land required as noted in Schedule "A" on the map.
  - 1.1.1 The R.M. acknowledges that the Village is the registered owner of the land in Schedule "A".
- 1.2 That the R.M. will tender the road construction, choose the tender and oversee the road construction.
- 1.3 The parties agree that the associated construction costs will be split as follows:
  - 1.3.1 Village pays for:
    - 1.3.1.1 Land acquisition
    - 1.3.1.2 Community Planning Fees
    - 1.3.1.3 Title Transfer Fees
    - 1.3.1.4 Signage
  - 1.3.2 R.M. pays for:
    - 1.3.2.1 Surveying
    - 1.3.2.2 Removal of existing fence
    - 1.3.2.3 Cost to construct lagoon access road
    - 1.3.2.4 Materials and installation of new fence & gate
- 1.4 It is agreed that the costs that will be paid for by the R.M. is the total of items listed in 1.3.2.
- 1.5 It is agreed that the Village will pay the R.M. back for the amount in 1.4 as follows:
  - 1.5.1 That \$100 per site per year (as per Bylaw #6 - Schedule 1) will be paid to the R.M. starting July 1, 2021 for a period of 5 (five) years or until the amount as stated in 1.4 is paid in full (see Schedule "B").

**Part 2: Arbitration**

2.1 Any dispute or disagreement arising from the parties' inability to come to a joint decision in relation to this Agreement that is not settled by mutual negotiation can be referred by either party to a single arbitrator for binding arbitration. The decision of the arbitration shall not be subject to review by a court of competent jurisdiction, excepting the arbitrator's jurisdiction to make such a decision.

**Part 3: Miscellaneous**

3.1 That this Agreement shall not be assigned without the written consent of both parties.

3.2 That in the event of amalgamation or the formation of a Municipal District, this Agreement shall be binding upon the amalgamated municipalities/municipal district.

3.3 Each provision of this Agreement is intended to be severable. If any provision is illegal or void, such illegality or invalidity shall not affect the validity of the remainder of the Agreement.

The Village of Loreburn has hereunto affixed its corporate seal attested to by the proper officers in that behalf at Loreburn, Saskatchewan, this 8<sup>th</sup> day of July, 2020.



Mayor

Administrator

The R.M. of Loreburn has hereunto affixed its corporate seal attested to by the proper officers in that behalf at Loreburn, Saskatchewan, this 8<sup>th</sup> day of July, 2020.



15m HT

Reeve

Administrator



VILLAGE OF LOREBURN

BYLAW #6-2020

A BYLAW TO PROVIDE FOR ENTERING INTO AN AGREEMENT BETWEEN THE

VILLAGE OF LOREBURN (Village)

AND

RURAL MUNICIPALITY OF LOREBURN NO.254 (R.M.)

FOR THE PURPOSE OF PROVIDING LAGOON USAGE

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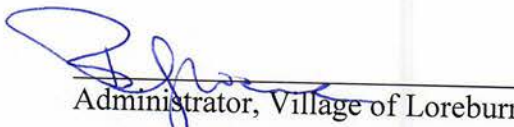
The Council of the Village of Loreburn in the Province of Saskatchewan enacts as follows:

1. That the Village of Loreburn enter into agreements with the Rural Municipality of Loreburn No. 254 which will allow the Rural Municipality of Loreburn No.254 access to Loreburn's lagoon for the agreement period of 2021-2025 calendar year for the property listed in the agreements.
2. That the Mayor and Administrator of the Village of Loreburn are hereby authorized to sign and execute the attached agreement identified as Schedule 1.
3. Accounts shall be paid within a period of thirty (30) days from the date on which such accounts are rendered. If an account is not paid within the period of thirty (30) days, access will be denied.

The fees contained in these agreements shall come into force and take effect on the day of passing and shall be in effect for 2021-2025 only.



  
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Mayor, Village of Loreburn

  
\_\_\_\_\_  
Administrator, Village of Loreburn

Signed the 8<sup>th</sup> day of July, 2020.

SCHEDULE "1" TO BYLAW 6-2020

between

THE VILLAGE OF LOREBURN (Village)

AND

THE RURAL MUNICIPALITY OF LOREBURN NO.254 (R.M.)

1. It is understood that this agreement entitles the R.M. of Loreburn access to the Village of Loreburn's lagoon for the 2021-2025 calendar years only, Phase 1 (Stage 1 & 2) of the Sunset Beach Development, as outlined on the attached subdivision map dated by Community Planning the 8<sup>th</sup> day of May, 2020. This agreement does not cover any further subdivision of this land.
2. It is agreed that the sewage effluent hauling for Sunset Beach will be contracted to Village approved sewage haulers only.
3. The rate for this agreement period (2021-2025 calendar years) for Phase 1 (Stage 1 & 2) will be as follows:  

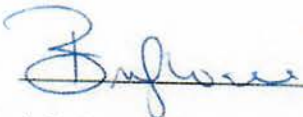
a flat rate of \$175 per lot upon title transfer
4. It is understood that if provincial regulations change in regards to the operation of the Village lagoon, this agreement will also be subject to change, and may even be terminated, if the Village is no longer able to accommodate the R.M.'s effluent due to any legislated changes.
5. It is further understood that the Village residents take priority for the use of the lagoon in the event of capacity issues due to outside use, weather, etc.
6. That the Village has the right to accept sewage from other residents/businesses as long as it does not cause capacity issues and interfere with the Village and R.M. use as per this agreement.
7. This agreement may be renegotiated after five (5) years, but may not necessarily be extended any further than this agreement.
8. Payment is due in full by August 1<sup>st</sup> of each year during this agreement period to the Village by the R.M. The number of lots to be charged will be determined by a list of properties supplied by the R.M. by July 1<sup>st</sup> of each year and as agreed upon by both municipalities. It is understood that there will be no charge on the lots that do not have septic or sewer service until the title has been transferred.

9. The Village or the R.M. may opt out of this Agreement by providing notice to the other party by June 30<sup>th</sup> of any given year to discontinue the lagoon usage agreement effective January 1<sup>st</sup> of the following year (180 days notice).
10. The deadline for the acceptance of this agreement is July <sup>13</sup>8<sup>th</sup>, 2020.
11. The Village will not charge waste service providers for the R.M. effluent relating to the properties listed above.
12. This agreement is in effect until December 31, 2025.

The Village of Loreburn has hereunto affixed its corporate seal attested to by the proper officers in that behalf at Loreburn, Saskatchewan, this 8<sup>th</sup> day of July, 2020.




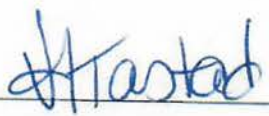
  
 \_\_\_\_\_  
 Mayor

  
 \_\_\_\_\_  
 Administrator

The R.M. of Loreburn has hereunto affixed its corporate seal attested to by the proper officers in that behalf at Loreburn, Saskatchewan, this 8<sup>th</sup> day of July, 2020.

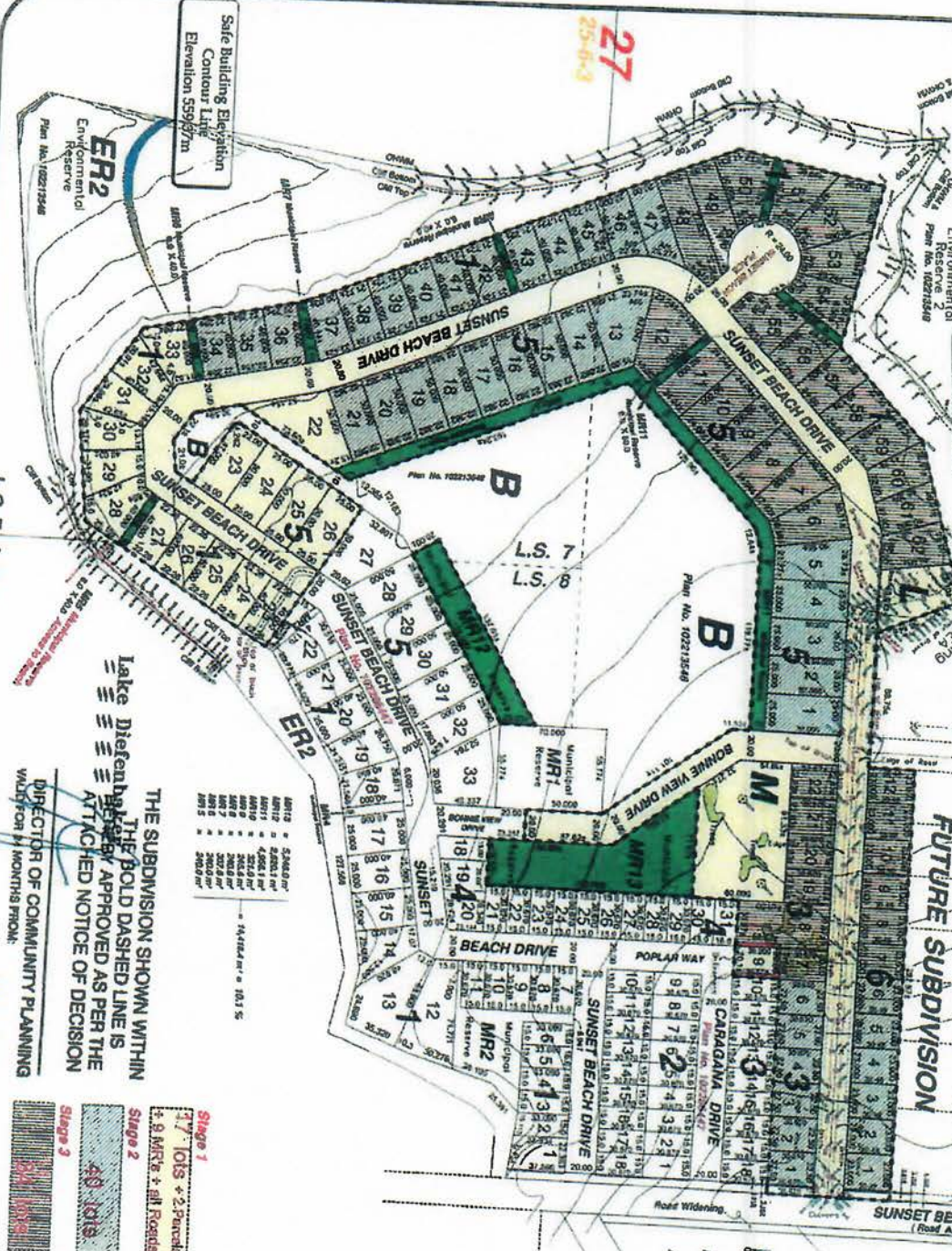


<sup>At 15<sup>th</sup></sup>  
  
 \_\_\_\_\_  
 Reeve

  
 \_\_\_\_\_  
 Administrator

# Lake Diefenbaker

Environmental Reserve 2  
Plan No. 102213548



Safe Building Elevation Contour Line Elevation 559.67m

L.S. 7 L.S. 8

Director of Community Planning  
Valid for 12 Months from:  
JUN 17 2026

- Stage 1: 77 LOTS + 2 Parcels + 9 MRV's + all Roads
- Stage 2: 40 LOTS
- Stage 3: 62 LOTS

Dedicated Lands Trust  
P.O. Box 40  
Loreburn, Sask.  
S0H 2S0



## FUTURE SUBDIVISION

### Sunset Beach Report

Plan Showing Proposed Surface Subdivision of part of Parcel B, Ext. 2 of Plan No. 102213548 in E. 1/2 Section 27 TWP. 25 RGE. 6 W. 3 Mer. R. M. of Loreburn No. 254 SASKATCHEWAN BY: H.C. SOROSKI S.L.S. November - 2019 Scale 1:1000



Measurements are in metres and decimals thereof. Distances on this map are (50,132.62) metres. Date of preliminary survey - November 21st 2019

Surveyor/Agent  
Saskatchewan Land Survey

W.C.R.

26 25-0-1

27 25-0-1