

Village of Loreburn
Council Meeting Minutes
November 13, 2024

The regular meeting of the Loreburn Village Council was held in the Loreburn Village Office Council Chambers on Wednesday November 13, 2024.

Present: Acting Mayor: Grant Abbott; Councillors: Victor Dutkiewicz, Randy Urlacher, Blaine Stronski; Acting Administrator Stacey Gifford;

Acting Mayor Grant Abbott called the Council Meeting to order at 7:04 p.m.

Minutes

175/24 Urlacher: That the minutes of the October 9, 2024 Regular Council Meeting be approved as presented.

Carried.

Correspondence

176/24 Dutkiewicz: That the correspondence, having been read, be filed.
-Waterwolf update
-Stars
-River & Rail
-Landworks Civil Engineering Ltd
-SPSA PDAP email
-Conx wireless asset management folder

Carried.

Financial Statement

177/24 Stronski: That the October 2024 financial statement be approved as presented.

Carried.

Reports – Administrator

178/24 Dutkiewicz: That Council accepts the Administration Report as presented.

Carried.

Reports – Library Board

Highlights from the Palliser Regional Library Fall General Meeting held Nov 2 were presented.

Reports – Fire Department

179/24 Urlacher: That Council accepts the Fire Department Report as presented.
Carried.

October Water Report

180/24 Urlacher: That we accept the October 2024 water report as presented.
Carried.

Municipal Utilities

181/24 Abbott: That we hire Municipal Utilities to do an Assessment and Cleaning at the sewage lift station as per their quote for \$9,450 + taxes.
Carried.

Conference Room Table

182/24 Dutkiewicz: That we approve to purchase a conference room table from Uline for \$440 + taxes and shipping.
Carried.

Office Laptop

183/24 Dutkiewicz: That we approve to purchase an HP Laptop from Costco at a cost of \$499 + taxes in addition to the extended warranty and Microsoft Office software.
Carried.

Tax Enforcement

184/24 Stronski: That we proceed with the title acquisition for Lot 22 Block 4 Plan X3804 as per the Tax Enforcement procedures.
Carried.

Nest Aware Subscription

185/24 Dutkiewicz: That we approve to purchase Nest Aware subscription for our security cameras in the office for \$100.00 for 12 months.
Carried.

Council Remuneration

186/24 Urlacher: That we agree to pay the Acting Mayor the Mayor remuneration amount of \$150/meeting from May 2024 to November 2024.

Carried.

Legion Candle

187/24 Dutkiewicz: That we approve to purchase a candle from the Legion for \$15.

Carried.

Lawn Mower

188/24 Urlacher: That we approve the quote from Western Sales in Davidson to replace the engine wiring harness in the Z997R mower for \$2,459.01.

Carried.

Utility Charges

189/24 Stronski: That we instruct the administrator to add outstanding utilities to the tax roll if the owner is over \$1,500 in arrears.

Carried.

Munisoft 2025 EMA & SSA Review

190/24 Urlacher: That council acknowledge and approve the 2025 EMA & SSA Billing review from Munisoft.

Carried.

SaskPower

191/24 Stronski: That we approve SaskPower to install plugs for Christmas lights on 2 poles located at Whyte/Lore and Railway/Flett for approximately \$350/pole.

Carried.

IamResponding

192/24 Dutkiewicz: That we approve to renew the IamResponding subscription app for the Fire Department for 1 year for \$314 USD.

Carried.

Rink Sign Donation

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193/24 Dutkiewicz: That we approve to donate \$100/sign to the Loreburn Rec Board for the 2024-2025 season.

Carried.

SAMA 2025 Values

2025 SAMA preliminary assessment values for the Village of Loreburn were presented and discussed.

Nuisances Bylaw #10/2024

194/24 Urlacher: That Bylaw #10/2024, being a bylaw to provide for the abatement of nuisances within the Village of Loreburn, be introduced and read a first time.

Carried.

195/24 Abbott: That Bylaw #10/2024 be read a second time.

Carried.

196/24 Dutkiewicz: That Bylaw #10/2024 be given three readings at this same meeting.

Carried Unanimously.

197/24 Stronski: That Bylaw #10/2024, being a bylaw to provide for the abatement of nuisances within the Village of Loreburn, be read a third time and hereby adopted.

Carried.

Revenue Sharing

198/24 Urlacher: That the Council of the Village of Loreburn confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant;

- Submission of the 2023 Audited Financial Statement to the Ministry of Government Relations;

-Submission of the 2023 Public Reporting on Municipal WaterWorks to the Ministry of Government Relations;
-In Good Standing with respect to the reporting and remittance of Education Property Taxes;
-Adoption of a Council Procedures Bylaw;
-Adoption of an Employee Code of Conduct; and
-All members of council have filed and annually updated their Public Disclosure Statements; and That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried.

Board of Revision

199/24 Stronski: That pursuant to Subsection 220(1) of *The Municipalities Act* the VILLAGE OF LOREBURN appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

That pursuant to Subsection 221(1) of *The Municipalities Act*, the VILLAGE OF LOREBURN appoints Kara Lindal with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2025, through to December 31, 2025; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.


Carried.

Payments of Accounts

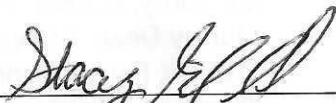
200/24 Dutkiewicz: That, Council acknowledge and approve the list of payments, cheques #6169 to #6195 inclusive, in the amount of \$44,799.29, EFT's totalling \$10,308.55 and Credit Card Payments totalling \$514.09. Carried.

Adjournment

201/24 Urlacher: That this meeting adjourns at 9:16 PM. Carried.



Grant Abbott, Acting Mayor



Stacey Gifford, Acting Administrator

VILLAGE OF LOREBURN

BYLAW # 10/2024

A BYLAW TO PROVIDE FOR THE ABATEMENT OF NUISANCES

The Council of the Village of Loreburn in the Province of Saskatchewan enacts as follows:

Short Title

1. This Bylaw may be cited as the "Nuisance Abatement Bylaw".

Purpose

2. The purpose of this Bylaw is to provide for the abatement of nuisances, including property, activities, or things that adversely affect:
 - a) the safety, health or welfare of people in the neighbourhood;
 - b) people's use and enjoyment of their property; or
 - c) the amenity of a neighbourhood.

Definitions

3. In this Bylaw:
 - a) "Designated Officer" means an employee or agent of the Municipality appointed by Council to act as a municipal inspector for the purposes of this Bylaw;
 - b) "building" means a building within the meaning of *The Municipalities Act*;
 - c) "Municipality" means the Village of Loreburn;
 - d) "Council" means the Council of the Village of Loreburn;
 - e) "junked vehicle" means any automobile, tractor, truck, trailer or other vehicle that
 - i) either:
 - (1) has no valid license plates attached to it; or
 - (2) is in a rusted, wrecked, partly wrecked, dismantled, partly dismantled, inoperative or abandoned condition; and
 - ii) is located on private land, but that:
 - (1) is not within a structure erected in accordance with any Bylaw respecting the erection of buildings and structures in force within the Municipality; and
 - (2) does not form a part of a business enterprise lawfully being operated on that land;
 - f) "nuisance" means a condition of property, or a thing, or an activity, that adversely affects or may adversely affect:
 - i) the safety, health or welfare of people in the neighbourhood;
 - ii) people's use and enjoyment of their property; or
 - iii) the amenity of a neighbourhood

and includes:

- i) a building in a ruinous or dilapidated state of repair;
- ii) an unoccupied building that is damaged and is an imminent danger to public safety;
- iii) land that is overgrown with grass and weeds;
- iv) untidy and unsightly property;

- v) junked vehicles; and
- vi) open excavations on property;
- g) "occupant" means an occupant as defined in *The Municipalities Act*;
- h) "owner" means an owner as defined in *The Municipalities Act*;
- i) "property" means land or buildings or both;
- j) "structure" means anything erected or constructed, the use of which requires temporary or permanent location on, or support of, the soil, or attached to something having permanent location on the ground or soil; but not including pavements, curbs, walks or open air surfaced areas.

Responsibility

4. Unless otherwise specified, the owner of a property, including land, buildings and structures, shall be responsible for carrying out the provisions of this Bylaw.

Nuisances Prohibited Generally

5. No person shall cause or permit a nuisance to occur on any property owned by that person.

Dilapidated Buildings

6. Notwithstanding the generality of section 5, no person shall cause or permit a building or structure to deteriorate into a ruinous or dilapidated state such that the building or structure:
 - a) is dangerous to the public health or safety;
 - b) substantially depreciates the value of other land or improvements in the neighbourhood;
 - or
 - c) is substantially detrimental to the amenities of the neighbourhood.

Unoccupied Buildings

7. Notwithstanding the generality of section 5, no person shall cause or permit an unoccupied building to become damaged or to deteriorate into a state of disrepair such that the building is an imminent danger to public safety.

Overgrown Grass and Weeds

8. Notwithstanding the generality of section 5, no owner or occupant of land shall cause or permit the land to be overgrown with grass or weeds.
9. For the purposes of this section 8 of this bylaw, "overgrown" means in excess of 0.20 metres in height.
10. Section 8 of this bylaw shall not apply to any growth which forms part of a natural garden that has been deliberately planted to produce ground cover, including one or more species of wildflowers, shrubs, perennials, grasses or combinations of them, whether native or non-native, consistent with a managed and natural landscape other than regularly mown grass.

Untidy and Unsightly Property

11. Notwithstanding the generality of section 5, no person shall cause or permit any land or buildings to become untidy and unsightly.

Junked Vehicles

12. Notwithstanding the generality of section 5, no person shall cause or permit any junked vehicle to be kept on any land owned by that person.

Open Excavations

13. Notwithstanding the generality of section 5, no person shall cause or permit any basement, excavation, drain, ditch, watercourse, pond, surface water, swimming pool or other structure to exist in or on any private land or in or about any building or structure which is dangerous to the public safety or health.

Maintenance of Yards

14. Notwithstanding the generality of section 5, no person shall cause or permit on any property owned by that person:

- a) an infestation of rodents, vermin or insects;
- b) any dead or hazardous trees; or
- c) any sharp or dangerous objects.

Outdoor Storage of Materials

15. Any building materials, lumber, scrap metal, boxes or similar items stored in a yard shall be neatly stacked in piles and elevated off the ground so as not to constitute a nuisance or harbourage for rodents, vermin and insects.

16. Materials referred to in section 15 shall be elevated at least 0.15 metres off the ground and shall be stacked at least 3.0 metres from the exterior walls of any building and at least 1.0 metre from the property line.

Refrigerators and Freezers

17. Any refrigerator or freezer left in a yard shall first have its hinges, latches, lid, door or doors removed.

Fences

18. Fences shall be maintained in a safe and reasonable state of repair.

Enforcement of Bylaw

19. The administration and enforcement of this bylaw is hereby delegated to the Administrator for the Village of Loreburn.

20. The Administrator of the Village of Loreburn is hereby authorized to further delegate the administration and enforcement of this bylaw to an appointed bylaw enforcement officer.

Inspections

21. The inspection of property by the Municipality to determine if this bylaw is being complied with is hereby authorized.
22. Inspections under this Bylaw shall be carried out in accordance with section 362 of *The Municipalities Act*.
23. No person shall obstruct a Designated Officer who is authorized to conduct an inspection under this section, or a person who is assisting a Designated Officer.

Order to Remedy Contraventions

24. If a Designated Officer finds that a person is contravening this bylaw, the Designated Officer may, by written order, require the owner or occupant of the property to which the contravention relates to remedy the contravention.
25. Orders given under this bylaw shall comply with section 364 of *The Municipalities Act*.
26. Orders given under this bylaw shall be served in accordance with section 390 of *The Municipalities Act*.

Registration of Notice of Order

27. If an order is issued pursuant to section 24, the Municipality may, in accordance with section 364 of *The Municipalities Act*, give notice of the existence of the order by registering an interest against the title to the land that is the subject of the order.

Appeal of Order to Remedy

28. A person may appeal an order made pursuant to section 24 in accordance with section 365 of *The Municipalities Act*.

Municipality Remediating Contraventions

29. The Municipality may, in accordance with section 366 of *The Municipalities Act*, take whatever actions or measures are necessary to remedy a contravention of this bylaw.
30. In an emergency, the Municipality may take whatever actions or measures are necessary to eliminate the emergency in accordance with the provisions of section 367 of *The Municipalities Act*.

Recovery of Unpaid Expenses and Costs

31. Any unpaid expenses and costs incurred by the Municipality in remediating a contravention of this bylaw may be recovered either:
 - a) by civil action for debt in a court of competent jurisdiction in accordance with section 368 of *The Municipalities Act*; or
 - b) by adding the amount to the taxes on the property on which the work is done in accordance with section 369 of *The Municipalities Act*.

Offences and Penalties

32. No person shall:

- a) fail to comply with an order made pursuant to this bylaw;
- b) obstruct or interfere with any Designated Officer or any other person acting under the authority of this bylaw; or
- c) fail to comply with any other provision of this bylaw.

33. A Designated Officer who has reason to believe that a person has contravened any provision of this bylaw may serve on that person a Notice of Violation, which Notice of Violation shall indicate that the Municipality will accept voluntary payment in the sum of [insert amount in words and figures] to be paid to the Municipality within [insert amount of time provided to the person] days.

34. Where the Municipality receives voluntary payment of the amount prescribed under section 33 within the time specified, the person receiving the Notice of Violation shall not be liable to prosecution for the alleged contravention.

35. Payment of any Notice of Violation does not exempt the person from enforcement of an order pursuant to section 24 of this bylaw.

36. Every person who contravenes any provision of section 32 is guilty of an offence and liable on summary conviction:

- a) in the case of an individual, to a fine of not more than \$10,000;
- b) in the case of a corporation, to a fine of not more than \$25,000; and
- c) in the case of a continuing offence, to a maximum daily fine of not more than \$2,500 per day.

Repeal of Former Bylaws

37. Bylaw No. 11-2014 (Nuisance Bylaw); and all amendments thereto are hereby repealed.

Coming Into Force

38. This bylaw shall come into force on the day of its final passing.





Mayor



Administrator

Read a third time and adopted
this 13 day of November, 2024

Stacy Mefford
Administrator

